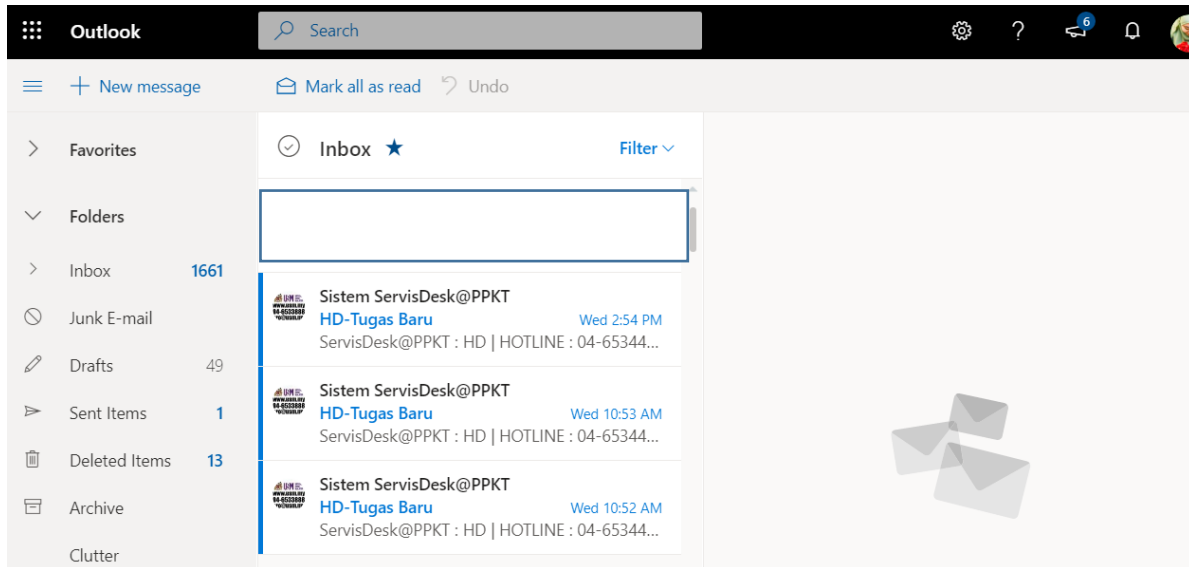


**STEP 1:**

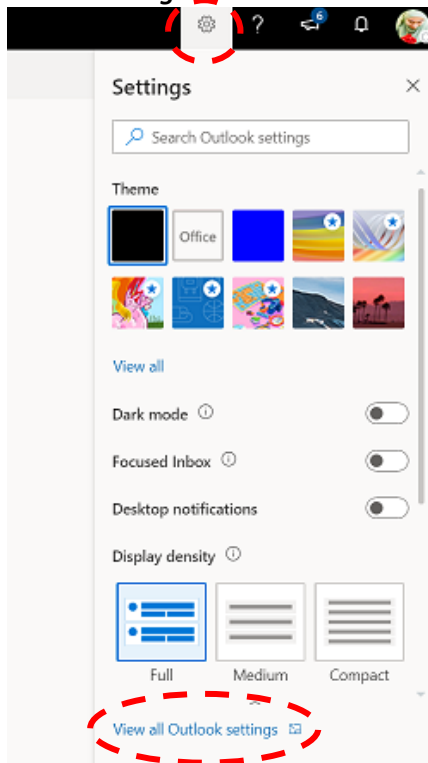
Login to email account at <https://owa.usm.my>

**STEP 2:**

Choose **'Outlook'**

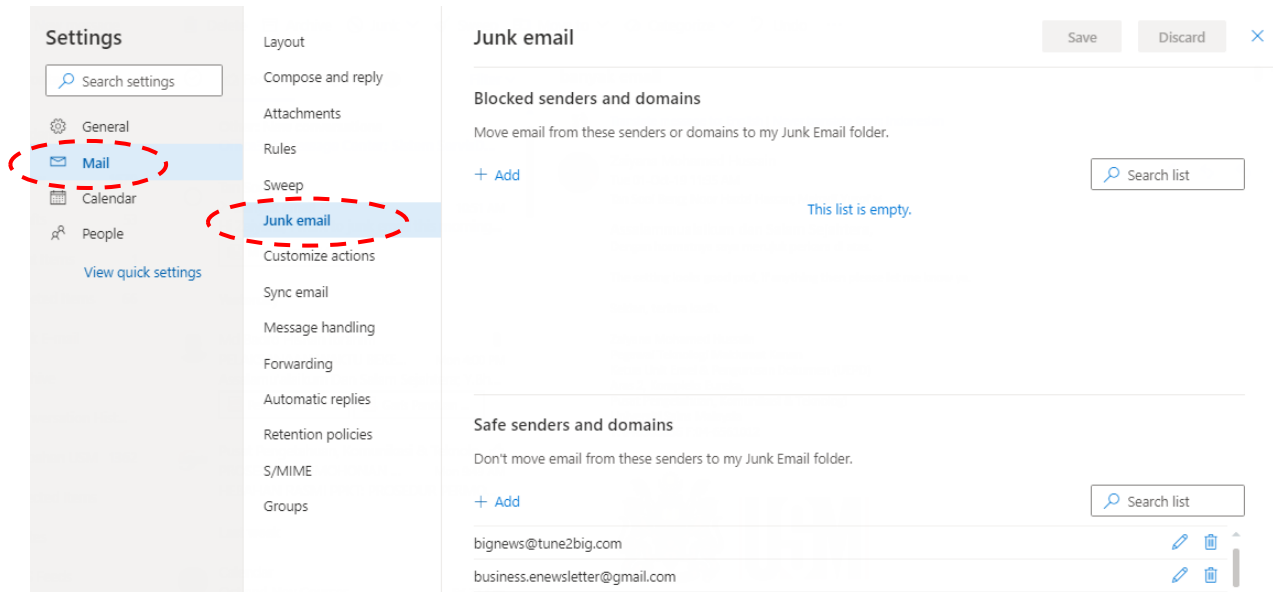
**STEP 3:**

Go to **'Settings'** button and click **'View all Outlook Settings'**



**STEP 4:**

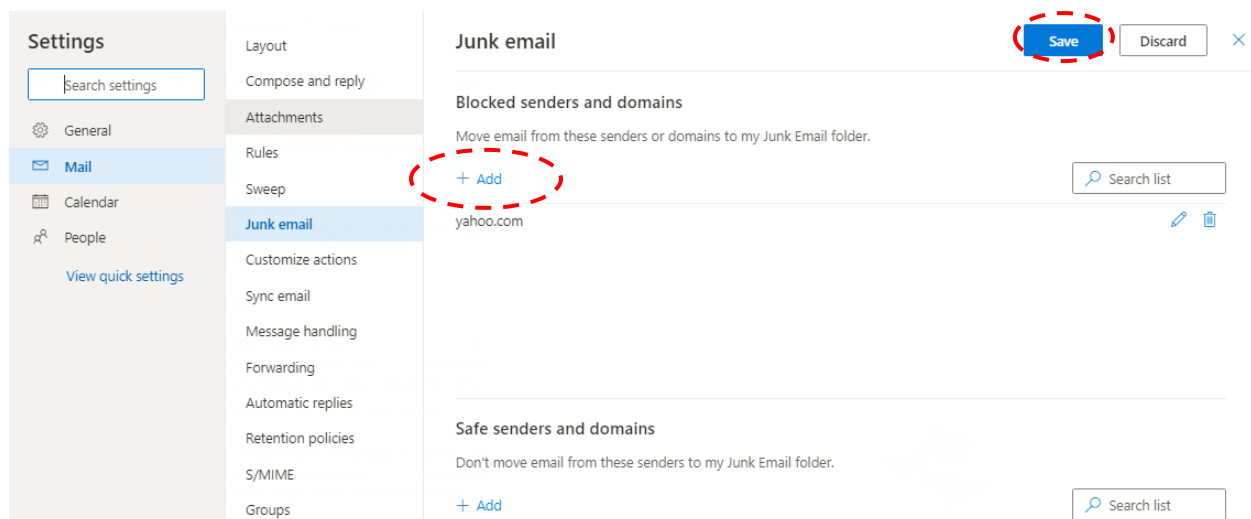
Click **'Mail'** on the left, then choose **'Junk Mail'**



The screenshot shows the Outlook settings interface. On the left, the 'Settings' pane is open with 'Mail' selected. Within the 'Mail' settings, 'Junk email' is highlighted. The main pane displays the 'Junk email' settings, including sections for 'Blocked senders and domains' and 'Safe senders and domains'. The 'Blocked senders and domains' section is currently empty, showing the message 'This list is empty.' and a '+ Add' button.

**STEP 5:****Junk email**

Click **Add** and fill in the address or domain, hit **ENTER** keyboard and click **'Save'**



The screenshot shows the Outlook 'Junk email' settings. The '+ Add' button in the 'Blocked senders and domains' section is highlighted. Below it, the domain 'yahoo.com' has been added to the list. The 'Save' button at the top right of the settings pane is also highlighted. The 'Safe senders and domains' section remains empty.